

Telephone: 023 9247 4174
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EXTRAORDINARY COUNCIL AGENDA

Membership: Councillor Ponsonby (Mayor)

Councillors Bains, Mrs Blackett, Bowerman, Briggs, Branson, Buckley, Carpenter, Cheshire, Cresswell, Davis, Fairhurst, Francis, Guest, Hart, Howard, Hughes, Keast, Kerrin, Lenaghan, Lloyd, Patrick, Perry, Pike, Rees, Quantrill, Satchwell, Sceal, Shimbart, Mrs Shimbart, Smith D, Smith K, Thomas, Turner, Wade, Weeks and Wilson

Meeting: Council

Date: Wednesday 23 November 2016

Time: 5.30 pm

Venue: Hurstwood Room, Public Service Plaza, Civic Centre Road,
Havant, Hampshire PO9 2AX

The business to be transacted is set out below:

Nick Leach
Monitoring Officer

15 November 2016

Contact Officer: Penny Milne (023) 92446234
Email: penny.milne@havant.gov.uk

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PART 1 (Items open for public attendance)

1 Apologies for Absence

To receive and record any apologies for absence.

2 Declarations of Interests

To receive any declarations of interests from Members.

3 Creation of a new Polling District

1 - 2

4 Exclusion of the Press and Public

Withdrawn.

PART 2 (Confidential items - closed to the public)

5 Cabinet Recommendations - Withdrawn

Withdrawn.

GENERAL INFORMATION

IF YOU WOULD LIKE A VERSION OF THIS AGENDA, OR ANY OF ITS REPORTS, IN LARGE PRINT, BRAILLE, AUDIO OR IN ANOTHER LANGUAGE PLEASE CONTACT DEMOCRATIC SERVICES ON 023 9244 6231

Internet

This agenda and its accompanying reports can also be found on the Havant Borough Council website: www.havant.gov.uk

Public Attendance and Participation

Members of the public are welcome to attend the Public Service Plaza and observe the meetings. Many of the Council's meetings allow the public to make deputations on matters included in the agenda. Rules govern this procedure and for further information please get in touch with the contact officer for this agenda.

Disabled Access

The Public Service Plaza has full access and facilities for the disabled.

Emergency Procedure

Please ensure that you are familiar with the location of all emergency exits which are clearly marked. In the unlikely event of an emergency an alarm will sound.

PLEASE EVACUATE THE BUILDING IMMEDIATELY.

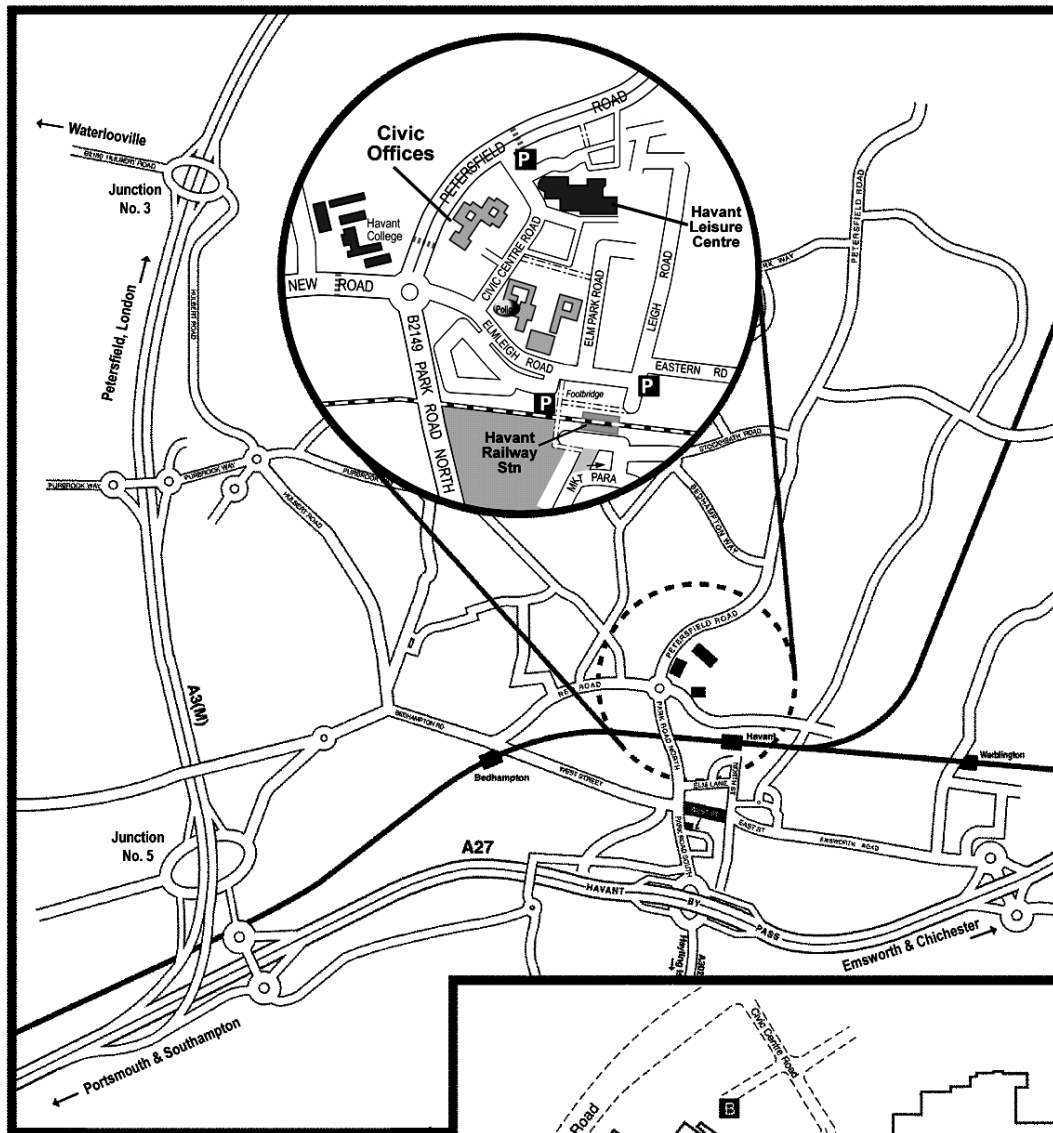
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No Smoking Policy

The Public Service Plaza operates a strict No Smoking policy in all of its offices, corridors, meeting rooms and toilets.

Parking

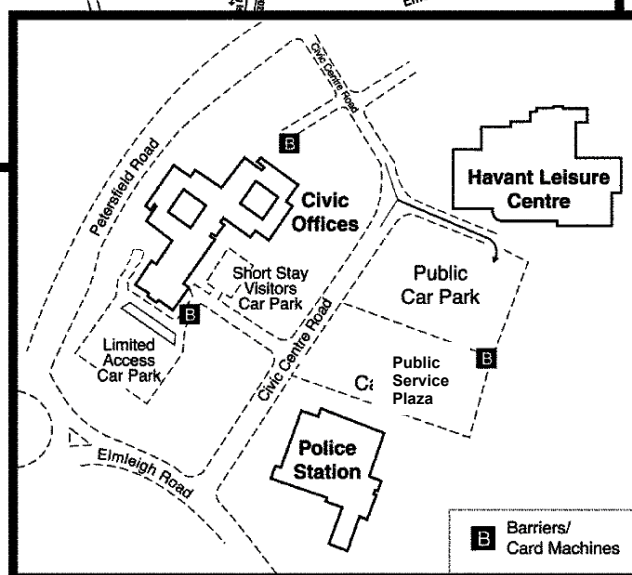
Pay and display car parking is available in the Leisure Centre car park opposite the Plaza.



Havant

BOROUGH COUNCIL

Civic Offices, Havant, Hants, PO9 2AX
Telephone (023) 9247 4174



PROTOCOL AT COUNCIL MEETING – AT A GLANCE

Sit or Stand?

Stand to address the Council/Mayor at all times

Rules of Debate

- always address each other as “Councillor ...”
- a motion or amendment has to be proposed and seconded
- once an amendment has been proposed and seconded, it becomes the subject of the debate until it is either accepted or rejected by a vote
- a seconder can choose to make their speech at a later time
- only one Councillor to stand at any one time
- speeches will not exceed 5 minutes (the Council can resolve to allow additional time, which will not exceed a further 3 minutes)
- a Councillor proposing the adoption of a Committee/Board minute has sufficient time to propose and unlimited time to reply to debate
- a Councillor can only speak again on an amendment, to move a further amendment, on a point of order or personal explanation.

Questions and Motions

- Motions must be submitted in writing (or by email) to the Democratic Services Team Leader 6 working days prior to the Council meeting
- Councillors may ask questions, without notice, of the Leader and Cabinet Leads in respect of the Cabinet Lead reports submitted to Council
- Councillors may ask questions of the Leader, Cabinet Leads and Committee Chairmen, on any matter affect the Borough or its residents, providing that:
 - 48 hours written notice is given; or
 - 2 hours written notice in relation to urgent matters

Voting

- Voting may be by a show of hands or by a ballot at the discretion of the Mayor
- Two Councillors may request, before a vote is taken, that the names of those voting be recorded in the minutes
- A recorded vote will always be taken in respect of approval of the Annual Budget
- Councillors may not vote unless they are in the meeting for the full debate on any particular item
- A Councillor may request that his/her vote be recorded in the minutes

NON EXEMPT

HAVANT BOROUGH COUNCIL

COUNCIL

23 NOVEMBER 2016

CREATION OF A NEW POLLING DISTRICT
Report by Monitoring Officer/Returning Officer

FOR DECISION

1.0 Purpose of Report

The Council is requested to authorise the creation of a new polling district in the Borough.

2.0 Recommendation

That a new polling district be created as set out in paragraph 3.0 of this report.

3.0 Subject of Report

The Boundary Commission has issued a report changing the boundaries of the County Council's polling divisions. A small part of Hart Plain Borough Ward (currently within polling district LE) has been moved from Waterloo & Stakes North (County Division) to Cowplain & Hart Plain (County Division). This change will mean that 169 properties (currently in polling district LE) will be voting for a different County Councillor and cannot therefore vote in the same polling station as the rest for the County election. A new polling district therefore needs to be created for these 169 properties (to be known as LF).

4.0 Implications

4.1 **Resources:** none, other than the resources required to set up the new polling district.

4.2 **Legal:** There is a legal requirement to follow the Boundary Commission's recommendations.

4.3 **Strategy:** The change will provide electors with certainty with regards to their County Divisions.

4.4 **Risks:** None

5.5 **Communications:** The changes will be published in the register on the 1 December 2016

Agreed and signed off by:

Monitoring Officer: 14 November 2016

Head of Finance: 15 November 2016

Contact Officer: Nick Leach

Job Title: Senior Contentious Lawyer

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